



Social Work Program Administrator II
Durham County, N.C.
Salary: \$59,763 - \$102,888; DOQ.

Posted: Tuesday, October 6, 2009

Durham County, N.C. is located in the central portion of the state, halfway between the Blue Ridge Mountains and the pristine beaches of North Carolina's Outer Banks. A community of 263,189 residents, Durham is the fourth largest city in the state and is home to Duke University, North Carolina Central University, Research Triangle Park and the Durham Bulls Baseball Team.

The Social Work Program Administrator II serves as the Assistant to the DSS Director and is responsible for the Adult and Child Welfare divisions within Durham County Department of Social Services. The person serving in this position has management responsibility for a staff of approximately 150 employees, most of whom are involved in the delivery of direct services. The position is also responsible for leading the planning and execution of program and services focused on improving outcomes for children, adults, and families, and facilitating on-going change to improve service delivery.

This position requires a comprehensive knowledge of public social services systems including child welfare and adult services. Successful applicants must have knowledge of personnel administration, program planning, community collaboration, and fiscal management. Must have the ability to work effectively in a culturally diverse environment and community. Requires a MSW degree from an accredited school of social work and four years of social work or counseling experience, including a minimum of two years in a supervisory capacity; or a BSW degree from an accredited school of social work and five years of social work or counseling experience, including two years in a supervisory capacity; or a bachelor's degree in a human services field or related curriculum which included at least 15 semester hours in courses related to social work or counseling and six years of social work or counseling experience, including two years in a supervisory capacity; or an equivalent combination of education, training, and experience.

Preferred Qualifications: Knowledge of child welfare and adult services programs, and best practices. Five (5) years of successful administrative experience.

To apply send application to: Durham County Government, Attention: Human Resources, 200 E. Main St., 3rd Floor, Durham, NC 27701; or go to www.durhamcountync.gov, download and complete the application, and e-mail to humanresources@durhamcountync.gov. Durham County Government is an EEO/AA employer.